## Government of the people's Republic of Bangladesh Ministry of Posts, Telecommunications & Information Technology

## Information and Communication Technology Division

ICT Tower, Agargaon, Dhaka <u>Personnel Service Section</u> www.ictd.gov.bd

No. 56.00.0000.015.25.020.16-418

: Chief Accounts Officer

Information & Communication Technology Division (ICTD)

CGA Bhaban, Segun Bagicha, Dhaka.

Subject: Sanction to participate the study tour on Business Process Management/Online Outsourcing, Employment in BPO Sectors and IT Industry Promotion in Philippines during 18-25 May, 2016.

Dear Sir.

To

I am directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of the following officials to participate the study tour on Business Process Management/Online Outsourcing, Employment in BPO Sectors and IT Industry Promotion in Philippines during 18-25 May, 2016 under the following terms and conditions:

SI.	Name	Designation
1.	Mr. S. M. Tarikul Islam	Director, The Prime Minister's Office
2.	Mr. Md. Rafiqul Islam Khan	Deputy Secretary, Finance Division
3.	Mir Abdul Awwal Al Mehedi	Senior Assistant Secretary, Implementation Monitoring and Evaluation Division
4.	Mr. Md. Bashir Ahamed	Assistant Secretary, Information and Communication Technology Division.
5.	Mr. Golam Md. Baten	Assistant Chief, Socio Economic Infrastructure Division, Ministry of Planning.
6.	Mr. Anwar Hossen	Personal Assistant to Hon'ble State Minister, Information and Communication Technology Division.

## Terms and conditions:

- 1. During this tour they will be treated as on duty.
- 2. All expenses in this connection will be borne by the Learning and Earning Development Project, Information and Communication Technology Division.
- 3. They will leave for Philippines on 17 May, 2016 or on nearer possible date and will return to Dhaka on 26 May, 2016 or on nearer possible date.
- 4. They will draw their pay and allowances in local currency during the aforesaid period.

02. This sanction has the approval of competent authority.

Jesmin Parvin

Date: 10 May, 2016

Senior Assistant Secretary Phone: 02-55006857 (off.)

E-mail: jesmin.parvin@ictd.gov.bd

No. 56.00.0000.015.25.020.16-418

Copy for information and necessary action (Not according to seniority):

- H. E. Ambassador, Embassy of Philippines in Bangladesh.
- 2. Principal Secretary, The Prime Minister's Office, Tejgaon, Dhaka.
- Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka. 3.
- Senior Secretary, Finance Division, Bangladesh Secretariat, Dhaka. 4.
- 5. Secretary, Planning Division, Sher-E-Bangla Nagar, Dhaka,
- 6. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
- 7. Secretary, Implementation Monitoring and Evaluation Division, Sher-E-Bangla Nagar, Dhaka.
- 8. Chief, Socio Economic Infrastructure Division, Ministry of Planning.
- H. E. Ambassador, Embassy of the People's Republic of Bangladesh, Manila, Philippines (By Bag).
- 10. Additional Secretary (All), Information & Communication Technology Division, Agargaon, Dhaka.
- 11. Executive Director, Bangladesh Computer Council, Agargaon, Dhaka.
- 12. Managing Director, Bangladesh Hi-Tech Park Authority, BCC Bhaban, Agargaon, Dhaka.
- 13. Director General, Department of Information & Communication Technology, Agargaon, Dhaka.
- 14. Controller, Office of the Controller of the Certifying Authorities (CCA), BCC Bhaban, Agargaon, Dhaka.
- 15. DG, Consular Wing, Ministry of Foreign Affairs, Segunbagicha, Dhaka [Attested Photocopy of concern note sheet is enclosed for issuing Note Verbal in favour of the said officials].
- 16. Director General, Department of Immigration and Passports, Agargaon, Dhaka.
- 17. Senior Systems Analyst, Information & Communication Technology Division, Agargaon, Dhaka (With Request to publish this GO on ICT Division's website).
- 18. Director, Civil Aviation, Hazrat Shah Jalal International Airport, Kurmitola, Dhaka.
- 19. PS to Hon'ble State Minister, ICT Division, MoPT&IT, Agargaon, Dhaka.
- 20. PS to Secretary, ICT Division, MoPT&IT, Agargaon, Dhaka.
- 10.05 V 21. Immigration Officer, Hazrat Shah Jalal International Airport, Kurmitola, Dhaka.

22. Mr./Mrs. ....

Jesmin Parvin Senior Assistant Secretary

Date: 10 May, 2016